

Manager's Report – December 2024 – 12/2/24

General Fund Related

1. 11th Avenue Property:

- The property, for all intent and purpose, is ready to be placed on the bid market.

2. 2025 / 2017 Police Vehicle Update:

- We advertised the 2017 Explorer on Municibid, a governmental bidding website, and received a high bid of \$6,000.00. The reserve was set at \$9,500.

3. Former Phillips Motel Site / CSVT Traffic Signal & PennDOT Green Light Go Grant :

- **Update:** Royal Farms has decided to proceed with the construction of a new store on the site. They have secured all the necessary permits and are planning construction to begin in March or April of 2025. Royal Farms will be securing the grant to upgrade the intersection at 11&15 and 11th Avenue. PennDOT will be rewriting a new agreement, to be signed by the Borough, for 8th Avenue, as part of the CSVT project, as discussed previously.

4. Northeastern Snyder County Joint Authority meeting:

- The annual meeting was held on the evening of November 7th at the Monroe Twp. Building. A copy of the minutes are available on file in the office. if anyone would like a copy to review.

5. Leaf Collection:

- The crew is finishing up the leaf collection around the Borough, we were able to have some help from the County to do the some of the work and it went well. The collection will continue as needed until the end of the year or the first significant snowfall.

6. PennDOT Form-999:

- The required final completion reports (Forms 999) for both the 2024 streets project and salt purchase) were submitted to the PennDOT District 3-0 office in Montoursville.

Water / Sewer Related

1. DEP Filter Plant Performance Evaluation Findings (FPPE Inspection):

- We have received the final report, and I have copies available if anyone is interested in reviewing it. The filters are still functioning well, but the recommendation is to replace the media and inspect and do any necessary maintenance to the underdrain system within the next couple of years.

2. Main Reservoir Compartment #4 Inspection:

- Utility Services performed the inspection on November 21st, and we are waiting for the final report. While they were on site, we had them power wash the roof and sides in preparation of recoating exterior surface areas, next year. Our crew will do that work.

3. Water Treatment Plant clarifier/flocculator inspection:

- Utility Services performed the inspection and wash down on November 20th. They will provide a complete report for us at a later date. Overall, the unit is in good condition, but there are a few maintenance items that we will want to address sometime in 2025.

4. Clarifier Visit:

- I made a trip to the Capital Region Water Authority in Harrisburg with our engineer to look at their flocculator/clarifier as a possibility for our water plant, obviously on a much smaller scale. This would be part of some major upgrades to our facility, and I am in the process of developing a "scope of work" checklist to begin budgeting and costs, including engineering. I hope to have some solid numbers back by early 2025.

5. Pennsylvania Infrastructure Investment Authority (PENNVEST) webinar:

- I will be sitting in on a webinar hosted by PENNVEST to explore low interest funding opportunities to complete the water treatment plant upgrades. This project would be a combination of a portion of our capital funds and PENNVEST low interest loan. Their current loan rates are around 1.0%.

Water / Sewer Related (Continued)

6. Lead & Copper Inventory (update):

- Letters were sent out the week of November 11th to all customers that we were not able to inspect their services prior to October 16th, 2024. We are scheduling inspections for those customers, and this work will continue for quite a few months. This is a DEP mandated operational requirement.

7. Sewer connection request:

- I met with a homeowner on 11th Avenue, and we will be receiving a sewer connection request due to another failing on lot septic system. This is the last lot on 11th Avenue that has not yet been tied into our system.
- Our collection system can handle the (1) EDU that will be requested.
- The homeowner must also secure approval from the Eastern Snyder County Regional Authority for the sewage treatment capacity.

8. 2024 Required Testing:

- The 2024 required sampling and testing is coming to an end. All results, for 2024 and years past, are on file at the office. We met or exceeded all required testing results, to date.

Miscellaneous

1. Investments:

- We reinvested \$150,000 in each account for a term of (5) years at a guaranteed rate of 4.0%.

2. Fabri-Dam Park Fish Ladder / Road Reconstruction:

- We are still working on the guide rail design and projected costs.

3. Parks Update:

- One of the trees was removed by the crew at JTP. This tree was dying and right next to the larger pavilion. We are still trying to get the contractor scheduled to remove the tree near the Weller Field tot lot.

4. 2025 Healthcare and Short & Long-Term Disability Insurance Renewals:

- The healthcare was renewed with Capital Blue as an ASO POO 500/0/25 Plan
- The disability insurances were underwritten by Guardian Insurance and accepted by the Borough.

Items for Consideration

1. Consider the next step for the 2017 Police Cruiser resale.